

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held May 18, 2021, at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers present were Gus Ortega, Chair; Ryan Peckham, Treasurer; and Margaret Jones, Secretary. Board officer absent was Barbara Yarbrough, Vice-Chair.

Board members present were John Landgraf, Terry Wilkinson, and Frank Rodriguez. Board members absent were Larry Edgerton and Amy Hendrick.

Ex-officio member present was Captain Steven McNeil.

Staff members present were Chris Barnhill, Chief Executive Officer; Jesse Vick, Chief Financial Officer; Jill Stephens, Human Resources Director; Jessica Smith, Assistant Director of Resource Development; Todd Luzadder, Director of Mental Health Services; Amber Pyle, Executive Assistant; Pam Shurley, Director of Intellectual and Developmental Disabilities Services; and Sarah Fanucci, Intellectual and Developmental Disabilities Crisis Intervention Specialist.

No guest was present.

I. CALL MEETING TO ORDER

Chair, Gus Ortega declared a quorum and called the meeting to order at 3:33 p.m.

II. PUBLIC COMMENTS

Chair Ortega asked if there were any public comments. None were provided.

III. CHAIR'S REPORT

There was no Chair's report.

IV. PRESENTATIONS/TRAINING

Pam Shurley introduced Sarah Fanucci, PermiaCare's Crisis Intervention Specialist for Intellectual and Developmental Disabilities (IDD) Services. Sarah presented on the impact of COVID-19 on the IDD population and the services she provides in crisis intervention for the population. Sarah has been a Crisis Intervention Specialist for 16 years, two of which have been with PermiaCare. Sarah provide a few example client perspectives for how COVID – 19 had impact their mental well-being and the services they receive. Ms. Fanucci fielded a few questions and then thanked the Board for their time.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Ortega asked if there were any requests to remove items for discussion. Hearing none, she requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Wilkinson) (Unanimous)

Motion to approve the consent agenda as presented.

VI. CHIEF EXECUTIVE OFFICER (CEO) REPORT

CEO Barnhill let the Board know that this was officially the last meeting for Larry Edgerton who served on the board for the past 11 years. Staff have prepared a certificate or appreciate for Mr. Edgerton for all of his guidance through the years. In addition, CEO Barnhill updated the board on an application PermiaCare has submitted to Substance Abuse and Mental Health Services Administration (SAMHSA) for a Community Mental Health Centers (CMHC). The proposed CMHC grant would cover the integrated care program of PermiaCare set to expire as part of the 1115W DSRIP expiration on September 30, 2021. He also informed the board that we have a new Director of the substance use division named Carmen Harris who has been with the Center for many years and offers a promising opportunity for a bright future in our SUD services programs.

VII. PUBLIC LIAISON COMMITTEE REPORT– PLANNING AND NETWORK ADVISORY

COMMITTEE MEETING

Jessica Smith, PermiaCare Assistant Director of Resource Development, reported that a meeting of the Planning and Network Advisory Committee occurred May 5, 2021 at 3:30 PM. She then reviewed the minutes that were distributed to the Board prior to the meeting. The PNAC recommended staff with restarting the Project Search initiative. This was supported by the board.

A/M/S (Wilkinson/Landgraf) (Unanimous)

Motion to approve the PNAC minutes and recommendations made by the PNAC.

VIII. TREASURER'S REPORT

The Treasurer's Report for April 2021 was distributed to all members prior to the meeting. Treasurer Peckham reviewed the reports and fielded questions.

A/M/S (Landgraf/Wilkinson) (Unanimous)

Motion to approve the Treasurer's Report as presented.

IX. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Texas Council Representative Margaret Jones provided a report on recent meetings and activities that occurred in the first week of May. There were 6,556 Bills filed during the legislative session. The Texas Council continue work with Texas Health and Human Services to provide an extension for the 1115 Waiver Program following the recent repeal of approval by CMS. The State of Texas will lose approximately 330 million in behavioral health funding with the expiration of the current 1115 Waiver DSRIP Program September 30, 2021. CEO Barnhill discussed the filing of a lawsuit by Texas against CMS to block the repeal of the extension awarded January 16th and then repealed in April. Work to resolve this issue is being made on many fronts.

X. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION

CFO Vick provided an update covering the May 7th, 2021 board meeting. TCRMF approved the use of surplus funds to cover excess Workmen's Comp claims during the current year. The next official meeting of the TCRMF is August 6th.

XI. SHERIFF'S OFFICE REPORT

Ex-officio board member Captain Steven McNeil reported that the Ector County Detention Center has zero current cases of COVID-19 within the jail system. He also stated they are looking into possibly providing COVID-19 vaccines for inmates who would like vaccinated.

XII. OTHER BUSINESS

1. Finance Committee – Review and approve the Human Capital Management System Request for Proposal (RFP)

Information regarding this request was distributed to all members prior to the meeting. CFO Vick reviewed the proposals from several candidates, along with the recommendation approved by the finance committee. He wrapped up by answering any questions that arose.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to Accept the proposals provided for the Human Capital Management RFP, with award of the contract to DATIS - as presented by staff and recommended by the Finance Committee.

2. Finance Committee – Fiscal Year 2021 Budget Revision #3

Information regarding this item was distributed to all members prior to the meeting. CFO Vick reviewed the requested revisions and answered questions. Included in the revision were an increase in Mental Health Block Grant Funding and an increase in Transfer from Reserve for additional software and computer equipment.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve the Fiscal Year 2021 budget revision #3 as presented by

staff and recommended by the Finance Committee.

3. Finance Committee – Selection of Independent Audit Firm

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to accept the Finance Committee's recommendation to engage Eide Bailly, LLP, as the auditor for Fiscal Year 2021.

4. Finance Committee – Annual Review of Policy 4.02.04.00 "Investments" & Board Resolution

This item was distributed to all members prior to the meeting. CFO Vick reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.00 "Investments" with no revisions and the accompanying board resolution as recommended by the Finance Committee.

5. Finance Committee - Annual Review of Policy 4.02.04.01 "Investments-Donor Restricted & Particular Purpose Funds" and Investment Plan

This item was distributed to all members prior to the meeting. CFO Vick reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.01 "Investments-Donor Restricted and Particular Purpose Funds" with no revisions; the Investment Plan with no

revisions; and the Spending Plan with no revisions, as recommended by the Finance Committee.

6. Finance Committee – Annual Review of Policy 4.02.04.02 “Investments- Post Employment Benefits (PEB) Trust”

This item was distributed to all members prior to the meeting. CFO Vick reviewed the highlights of the policy and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.02 “Investments – Post Employment Benefit (PEB) Trust” with no revisions, as recommended by the Finance Committee.

7. Finance Committee – Post – Employment Benefit (OPEB) Trust Review

This item was distributed to all members prior to the meeting. CFO Vick presented on the highlights of the investment report and answered questions.

A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Post Employment Benefit (OPEB) Trust as recommended by the Finance Committee.

8. Finance Committee – UBS Greathouse Trust Review

This item was distributed to all members prior to the meeting. CFO Vick presented on the highlights of the investment report and answered questions.

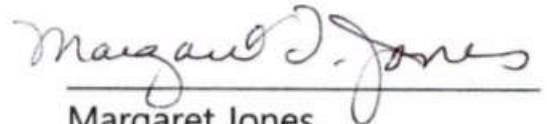
A/M/S (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Greathouse Trust performance, with no changes in asset allocation, as recommended by the Finance Committee.

There being no further business, Chair Ortega adjourned the meeting at 5:02 p.m.



Chris Barnhill,
Chief Executive Officer



Margaret Jones,
Secretary