

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIAN BASIN COMMUNITY CENTERS

The regular monthly meeting of the Board of Trustees of the Permian Basin Community Centers was held February 21, 2017, at the Atmos Energy Corporation's Fischer Community Room, 2304 Loop 40 (behind the Post Office at Midland International Airport), Midland, Texas.

Board officers present were John Landgraf, Chair; Janet Pritchett, Vice Chair; Larry Edgerton, Treasurer and, Gus Ortega, Secretary.

Board members present were LaDoyce Lambert, Barbara Yarbrough, Margaret Jones and Frank Rodriguez attended via tele-conference.

Board member absent was Susie Hitchcock-Hall.

Staff members present were Ramona Thomas, Chief Executive Officer (CEO); Chris Barnhill, Chief Financial Officer (CFO); Joshua Alaniz, Director of Resource Development; Jill Stephens, Human Resources Director; DaShae Tolleson, Crisis Intervention Specialist; Megan Newman, QM Coordinator and Elsa Garcia, Executive Assistant.

I. CALL MEETING TO ORDER

Chair Landgraf called the meeting to order at 3:33 p.m. and lead with an invocation.

II. CHAIR'S REPORT

Chair Landgraf advised the group that it is time for the preliminary evaluation of the CEO. The evaluation forms were handed out. The Board will review informally with the CEO at the March meeting.

III. PRESENTATIONS/TRAINING

DaShea Tolleson is the Crisis Intervention Specialist for Permian Basin Community Centers. She presented training on the new funding for behavioral crisis services for individuals with intellectual disabilities.

The following were some of the key points of her presentation:

- New funding from Legislature was to leverage Federal "Money Follows the Person" initiatives to include Behavior, Psychiatric and Crisis Teams

- Transition Support Teams organized by 8 different regional teams made up of medical, psychology, social work and other disciplines
- Crisis Intervention Specialist – use of Board Certified Behavioral Analysts
- Behavioral Crisis Respite provided by PBCC to community providers for up to 14 days per client

IV. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Landgraf asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. Committee Reports
 - Finance Committee
 - Nominating Committee
 - Personnel/Policy Committee
3. CEO's Activity Report
4. Community Relations Report

A/M/S (Yarbrough/Pritchett) (Unanimous)

Motion to approve the consent agenda as presented.

V. QUALITY MANAGEMENT (QM) FIRST QUARTER REPORT

The Quality Management Report was distributed to all members prior to the meeting. Josh Alaniz reviewed the report with the group. He explained the revised approach to Service Coordination for persons with Intellectual and Developmental Disabilities, which resulted in greatly improved results from DADS audit performed in January. The recent audit in November of Mental Health and Substance Abuse was also discussed.

A/M/S (Pritchett/Ortega) (Unanimous)

Motion to accept the Quality Management Report as presented

VI. CONTRACT COMPLIANCE FIRST QUARTER REPORT

Contract Compliance Reports and the Mental Health Outcomes Report were distributed to all members prior to the meeting. CEO Thomas reviewed all these reports, noting the 4 new requirements from the state for nursing home monitoring known as Preadmission Screening and Resident Review (PASRR).

A/M/S (Yarbrough/Jones) (Unanimous)

Motion to accept the Contract Compliance Report and the Outcomes Report as presented

VII. CEO REPORT ON COLLABORATION WITH LOCAL PROVIDERS

CEO Thomas described the recent and now ongoing collaboration with Springboard – a Midland based treatment provider for individuals with Substance Use Disorder. The goal is to share medical resources and allow for continuity of care of all clients in the area to receive treatment for substance use disorders. Springboard often has more demand than can be admitted to its facility, so PBCC is working with this private provider to ensure Turning Point as an alternative. Toward this end, CEO Thomas is exploring commercial insurance contracts and accreditation for Turning Point. For indigent clients, CEO Thomas has had a preliminary meeting with a private funder to discuss the potential of PBCC applying for a grant.

VIII. PUBLIC LIAISON COMMITTEE – REPORT ON PLANNING AND NETWORK ADVISORY COMMITTEE (PNAC)

Megan Newman reported that the meeting of the Planning and Network Advisory Committee occurred February 7th. The minutes of this meeting were distributed prior to this Board meeting. The PNAC had the following recommendations to the Board:

- CEO Thomas should contact UTPB's new counseling program as a referral source for our clients and a possible source of practicum students and interns.
- Staff should consider the use of Survey Monkey with computer access points for our satisfaction surveys.
- Staff should change the title of Client Rights Officer to Client Rights Advocate

A/M/S (Lambert/Ortega) (Unanimous)

Motion to approve the PNAC recommendations and charge the staff to follow the recommendations

IX. TREASURER'S REPORT

CFO Barnhill distributed the Treasurer's Report to members prior to the meeting. Treasurer Edgerton reviewed the report and answered questions.

A/M/S (Yarbrough/Lambert) (Unanimous)

Motion to accept the Treasurer's Report subject to audit.

X. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Representative Jones reported that she and CEO Thomas did get to meet with Joe Straus, Speaker of the House, and thanked him for his efforts on behalf of mental health. She also reported on the following from the Texas Council:

- There is a good chance the 1115 Waiver will be extended 17-24 months
- The Texas Council Legislature Priorities were approved
- The Indigent Patients Access to Medicine / Patient Assistance Program is at risk
- The open carry law may morph into a constitutional carry, which would not help our attempts to keep guns out of our centers and state hospitals.
- The lack of beds at our state hospitals

She also suggested that Permian Basin Community Centers host a luncheon for the county judges, sheriffs, center trustees and center staff.

She also reminded us that they will start registration for the conference soon. The conference this year will be held in Galveston on June 28 – 30th.

XI. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT

Risk Management Fund Representative Lambert reported on the following:

- Attended a training session on the use of Surplus funds. As of December 31, 2016, Texas Council Risk Management Fund had assets over 37 million, liabilities of 18 million and

surplus of 19 million.

- Cyber Security needs to be addressed by each center

XII. OTHER BUSINESS

1. Authorization to Submit Fiscal Year 2018 Funding Request

This item was distributed to all members prior to the meeting. CEO Thomas reviewed the request and answered questions.

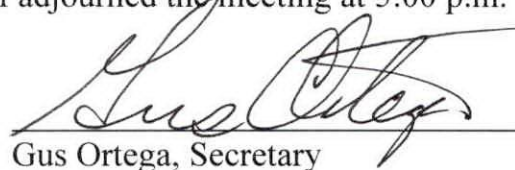
A/M/S (Jones/Yarbrough) (Unanimous)

Motion to grant authority to submit Fiscal Year 2018 funding requests to the City of Midland, City of Odessa, and other local governmental entities as presented, and for Ramona Thomas to bind PBCC on all contractual matters relating to funding applications, receipt of funds and reporting.

There being no further business, Chair Landgraf adjourned the meeting at 5:00 p.m.



Ramona Thomas, CEO



Gus Ortega, Secretary