

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIAN BASIN COMMUNITY CENTERS

The regular monthly meeting of the Board of Trustees of the Permian Basin Community Centers was held August 15, 2017, at the Atmos Energy Corporation's Fischer Community Room, 2304 Loop 40 (behind the Post Office at Midland International Airport) Midland, Texas.

Board officers present were John Landgraf, Chair; Janet Pritchett, Vice Chair; Gus Ortega, Secretary and Larry Edgerton, Treasurer.

Board members present were Ladoyce Lambert, Barbara Yarbrough, Tricia Nelson and Margaret Jones.

Board member absent was Frank Rodriguez.

Staff members present were Ramona Thomas, Chief Executive Officer; Chris Barnhill, Chief Financial Officer; Jill Stephens, Human Resources Director; Deidra Fuller, Director of Substance Abuse and Elsa Garcia, Executive Assistant.

I. CALL MEETING TO ORDER

Vice Chair Pritchett called the meeting to order at 3:32 p.m.

II. CHAIR'S REPORT

Chair Landgraf entered the meeting at 3:40 and discussed changing the meeting to the 4th Monday of the month to accommodate Frank Rodriguez.

III. PRESENTATIONS/TRAINING

CEO Thomas and Director Fuller presented training on PBCC's Substance Abuse Programs. A report generated by the state was distributed that showed how PBCC scored compared to other providers on the many Performance Measures. The following programs met or exceeded the target:

- Treatment Adult Services – Residential Detoxification
- Treatment Adult Services – Intensive Residential

- Treatment Adult Services Female – Outpatient Specialized Female
- Treatment Youth Services – Outpatient
- Treatment Adult Services – Outpatient

The only program that did not meet all targets was the Co-occurring Mental Health and Substance Abuse Services.

CEO Thomas reported that the Substance Abuse program is doing well and is currently financially viable.

IV. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Landgraf asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. Committee Reports
 - Nominating Committee
 - Personnel/Policy Committee
 - Public Liaison Committee
3. CEO Activity Report

A/M/S (Jones / Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented.

V. TREASURERS REPORT

The Treasurer's Report for the month of July was distributed to all members prior to the meeting. Larry Edgerton reviewed the reports.

A/M/S (Yarbrough / Ortega) (Unanimous)

Motion to accept the Treasurer's Report subject to audit.

VI. PUBLIC LIAISON COMMITTEE – REPORT ON PLANNING AND NETWORK ADVISORY COMMITTEE

CEO Thomas reviewed the August 1, 2017 minutes of the Planning and Network Advisory Committee (PNAC) meeting. These were distributed to the Board prior to the Board meeting.

A/M/S (Ortega / Ladoyce) (Unanimous)

Motion to approve the PNAC recommendations and charge the staff to follow the recommendations

VII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Texas Council Representative Jones had no report.

VIII. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT

Risk Management Fund Representative Lambert reported on the August 4th meeting, and noted that the following was approved:

- funding strategy for the year based on strong reserves.
- General Counsel to be Pam Beach and;
- the budget for FY 2018

IX. OTHER

1. *Finance Committee – Fiscal Year 2018 Budget and Vehicle Purchase Authorizations.*

This item was distributed to all members prior to the meeting. CFO Barnhill explained this item and answered questions. He reported that the Finance Committee reviewed this item at their meeting on August 3, 2017 in detail.

MOTION 1

A/M/S (Edgerton for the Finance Committee) (Unanimous)

Motion to approve PBCC's Fiscal Year 2018 Budget as recommended by the Finance Committee.

MOTION 2

A/M/S (Edgerton for the Finance Committee) (Unanimous)

Motion to authorize Fiscal Year 2018 vehicle purchases as recommended by the Finance Committee.

2. The Board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer

The Board moved to Executive Session at 4:37 p.m.

A/M/S (Pritchett / Ortega) (Unanimous)

Motion to move into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The meeting was returned to Open Session at 5:12 p.m.

A/M/S (Landgraf / Ortega) (Unanimous)

Motion to return the Board of Trustee meeting to Open Session.

3. Act on matters considered in Executive Session.

No action was taken following the Executive Session.

There being no further business, Chair Landgraf adjourned the meeting at 5:12 p.m.



Ramona Thomas, CEO



Janet Pritchett, Vice Chair