

# **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIAN BASIN COMMUNITY CENTERS**

The regular monthly meeting of the Board of Trustees of the Permian Basin Community Centers was held Monday, September 25, 2017 at the Atmos Energy Corporation's Fischer Community Room, 2304 Loop 40 (behind the Post Office at Midland International Airport) Midland Texas.

Board officers present were Janet Pritchett, Vice Chair and Larry Edgerton, Treasurer.

Board officers absent were John Landgraf, Chair and Gus Ortega, Secretary.

Board members present were Ladoyce Lambert, Frank Rodriguez, Barbara Yarbrough and Tricia Nelson.

Board member absent was Margaret Jones.

Staff members present were Ramona Thomas, Chief Executive Officer; Chris Barnhill, Chief Financial Officer; Josh Alaniz, Director of Resource Development; Jill Stephens, Director of Human Resources; Amber Rowan, Director of Early Childhood Intervention (ECI) Services; Lizette Bustamante, ECI Clinical Supervisor; Megan Newman, Special Projects Coordinator and Elsa Garcia, Executive Assistant.

## **I. CALL MEETING TO ORDER**

Vice Chair Pritchett called the meeting to order at 3:35 p.m.

## **II. CHAIR'S REPORT**

In Chair Landgraf's absence there was no report.

## **III. PRESENTATIONS/TRAINING**

### **• Early Childhood Intervention**

CEO Thomas went over the financial summary for this program for fiscal years 2013 – 2017. This program has experienced funding cuts across the state for three Legislative sessions in a row; although it is known to prevent higher costs of Special Education for the state in the long-run. Ms. Thomas has worked for the past few years with PBCC's ECI management to keep the

focus on staff productivity, especially for the Medicaid kids, and collecting commercial insurance. The results are that the program suffered financial losses in FY 14 and FY 15, but has been operating in the black for FY 16 and FY 17.

Director Amber Rowan and Lizette Bustamante then discussed several key points of the program:

- Value of Early Childhood Intervention (pay now or pay later)
- Importance of working with doctors and CPS as referral sources
- Specialized Skills Training delivered to the family as a unique service offered by the less costly Early Intervention Specialists and delivered in the family's home to supplement the licensed therapists' services

#### **IV. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Vice Chair Pritchett asked if there were any requests to remove items for discussion. Hearing none, she requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. Committee Reports
  - Finance Committee
  - Nominating Committee
  - Personnel/Policy Committee
3. CEO Activity Report
4. Community Relations Report

A/M/S (Rodriguez/Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented

#### **V. CEO REPORT**

- **Purchase of Private Psychiatric In-Patient Beds**

CEO Thomas reported that in the last legislative session, another round of funds was appropriated to purchase beds from private psychiatric hospitals because the State psychiatric hospitals are full and the State has not invested in expanding the number of those beds. Ms.

Thomas approached Medical Center Hospital (MCH) in Odessa to gauge their interest in PBCC submitting a proposal to the state that would secure funds for MCH to pay for private psychiatric beds much like PBCC is now doing for Midland Memorial as of two years ago. Based on those discussions, PBCC will be submitting a \$2.4 million proposal this next month.

- **Renaming of the Center**

Megan Newman discussed the Mission ReDedication project. Megan has partnered with Rowan Communication, which has strong ties with the Texas Council, and understands our business and needs. They have previously done this type of work with other community centers. Rowan Communication will be in town to visit with the Board Members in October. The Board requested a list of possible questions Mr. Rowan will ask, as well as that he conduct individual interviews rather than a group interview.

#### **VI. QUALITY MANAGEMENT (QM) REPORT FOR THE 4TH QUARTER**

The Quality Management (QM) Report was distributed to all members prior to the meeting. Josh Alaniz reviewed the report, explaining the information for each month.

A/M/S (Yarbrough/Nelson) (Unanimous)

Motion to accept the Quality Management Report as presented

#### **VII. TREASURERS REPORT**

The Treasurer's Report for the month of August was distributed to all members prior to the meeting. Treasurer Edgerton reviewed the report.

A/M/S (Lambert/Yarbrough) (Unanimous)

Motion to accept the Treasurer's Report subject to audit

#### **VIII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT**

In the absence of Council Representative Jones, there was no report.

#### **IX. TEXAS COUNCIL RISK MANAGEMENT REPORT**

Risk Management Fund Representative Lambert had nothing to report.

**X. Other**

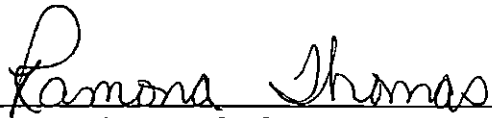
**1. Texas Council of Community Centers' Fiscal Year 2018 Dues Commitment**


This item was distributed to all members prior to the meeting. CEO Thomas presented the annual dues request and answered questions.

AM/S (Ladoyce/Nelson) (Unanimous)

Approve the Fiscal Year 2018 Dues Commitment for continued membership in the Texas Council of Community Centers.

There being no further business, Vice Chair Pritchett adjourned the meeting at 4:45 p.m.

  
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Ramona Thomas, CEO

  
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Janet Pritchett, Vice Chair