

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PERMIAN BASIN COMMUNITY CENTERS**

The regular monthly meeting of the Board of Trustees of the Permian Basin Community Centers was held October 23, 2017, at the Atmos Energy Corporation's Fischer Community Room, 2304 Loop 40 (behind the Post Office at Midland International Airport) Midland, Texas.

Board officers present were John Landgraf, Chair and Janet Pritchett, Vice Chair.

Board officers absent were Larry Edgerton, Treasurer and Gus Ortega, Secretary.

Board members present were Barbara Yarbrough, Frank Rodriguez and Margaret Jones.

Board members absent were Ladoyce Lambert and Tricia Nelson.

Staff members present were Ramona Thomas, Chief Executive Officer; Chris Barnhill, Chief Financial Officer; Joshua Alaniz, Director of Resource Development; Jill Stephens, Human Resources Director; Megan Newman, Special Projects Coordinator and Elsa Garcia, Executive Assistant.

I. CALL MEETING TO ORDER

Chair Landgraf declared a quorum and called the meeting to order at 3:49 p.m.

II. CHAIR'S REPORT

Chair Landgraf asked the group if they would be willing to move the November meeting to December 4th. CEO Thomas will email the members not present and follow up with everyone.

IV. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Landgraf asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. Committee Reports
 - Finance Committee
 - Nominating Committee
 - Personnel/Policy Committee
3. CEO Activity Report
4. Community Relations Report

A/M/S (Rodriguez/Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented

V. CONTRACT COMPLIANCE REPORT FOR 4TH QUARTER 2017

The Contract Compliance Reports regarding Outcomes and Targets were distributed to all members prior to the meeting. CEO Thomas reviewed the report with the group.

A/M/S (Jones / Rodriguez) (Unanimous)

Motion to accept the Contract Compliance Report as presented

VI. TREASURERS REPORT

The Treasurer's Report for the month of September was distributed to all members prior to the meeting. Chris Barnhill reviewed the report.

A/M/S (Jones / Yarbrough) (Unanimous)

Motion to accept the Treasurer's Report subject to audit

VII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Council Representative Jones had no report.

VIII. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT

Risk Management Fund Representative Lambert was absent, therefore there was no report.

IX. OTHER

V. EXECUTIVE SESSION – THE BOARD WILL GO INTO EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS OPEN MEETINGS ACT TO CONSULT WITH AN ATTORNEY REGARDING LEGAL ISSUES

The Board moved to Executive Session at 4:02 p.m.

A/M/S (Yarbrough / Rodriguez) (Unanimous)

Motion to move into Executive Session pursuant to Section 551.071 of the Texas Open Meetings Act to consult with an attorney regarding legal issues.

The meeting was returned to Open Session at 5:03 p.m.

A/M/S (Jones / Pritchett) (Unanimous)

Motion to return the Board of Trustee meeting to Open Session

Act on matters considered in Executive Session.

No action was taken following the Executive Session

There being no further business, Chair Landgraf adjourned the meeting at 5:03 p.m.



Ramona Thomas, CEO



Gus Ortega, Secretary