

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held August 18th, 2020, via teleconference using Zoom.

Board officers present were Gus Ortega, Chair; Barbara B. Yarbrough, Vice-Chair; Margaret Jones, Secretary; and Patricia Nelson, Treasurer.

Board members present were John Landgraf, Larry Edgerton, and Ryan Peckham. Board member absent was Amy Hendricks.

Ex – Officio members absent were Sergeant Kaija Valkonen and Captain Steven McNeil.

Staff members present were Chris Barnhill, Chief Executive Officer; Jesse Vick, Chief Financial Officer; Jill Stephens, Director of Human Resources; Todd Luzadder, Director of Mental Health Services; Joshua Alaniz, Director of Resource Development; Jessica Smith, Assistant Director of Resource Development; and Amber Pyle, Executive Assistant

I. CALL MEETING TO ORDER

Chair Ortega declared a quorum and called the meeting to order at 3:31 p.m.

II. CHAIR'S REPORT

Chair Ortega had no report. CEO Barnhill introduced a new member of our staff, Jessica Smith.

III. PRESENTATIONS/TRAINING

CEO Barnhill presented the PermiaCare FY 2021 Headlines. Discussing what

is in store for PermianCare in the upcoming fiscal year. He then asked if there were any questions. There being none he thanked the Board for their time.

IV. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Ortega asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Yarbrough/Nelson) (Unanimous)

Motion to approve the Consent Agenda as presented.

V. TREASURER'S REPORT

The Treasurer's Report for July 2020 was distributed to all members prior to the meeting. Treasurer Nelson reviewed the report and answered questions.

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the Treasurer's Report as presented.

VI. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Board Secretary Margaret Jones provided an update on the activities of the Texas Council Board. They are very busy with preparations for the Legislative session which will likely be impacted by the social distance aspects of COVID-19. The Texas Council board meetings are being conducted via

Zoom. The upcoming August meeting will see the election of officers and approval of the 2021 Texas Council budget.

VII. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT

TCRMF representative, CFO Vick, covered the August 2nd board meeting held via ZOOM. The next meeting is scheduled for November 20th.

IX. SHERIFF'S OFFICE REPORT

With the absence of Captain Steven McNeil and Kaija Valkonen there were no updates.

VIII. OTHER BUSINESS

1. Finance Committee – Fiscal Year 2021 Budget and Vehicle Purchase Authorization

This item was distributed to all members prior to the meeting. CFO Vick reviewed the Fiscal Year 2021 budget with the group. Highlights included lower investment earnings, recognition of paycheck protection program funding, increased 1115 Waiver funding, and decreased Medicaid revenues. The proposed budget was reviewed by Finance Committee on August 11, 2020 and the Committee voted its recommendation of the 2021 budget to the Board, as well as spending up to 5% of the Greathouse Fund, and authorization of vehicle purchase as recommended by staff.

Motion 1

A/M (Yarbrough for the Finance Committee) (Unanimous)

Motion to approve PermiaCare's Fiscal Year 2021 budget as recommend by

the Finance Committee.

Motion 2

A/M (Landgraf for the Finance Committee) (Unanimous)

Motion to approve up to 5% spending of the Greathouse Fund per the Spending Plan in Policy 4.02.04.01 as recommended by the Finance Committee.

Motion 3

A/M (Jones for the Finance Committee) (Unanimous)

Motion to authorize Fiscal Year 2021 vehicle purchase as recommended by the Finance Committee.

2. Finance Committee - Fiscal Year 2020 Budget Revision # 3

This item was distributed prior to the Board meeting. CFO Vick reviewed the proposal to provide a tenure-based incentive to staff from \$1,000 to \$3,500 for salaried staff and \$1,800 for hourly staff. CFO Vick then reviewed the accounts revised in Budget Revision #3 for Fiscal Year 2020 to accommodate the incentive. This proposal was reviewed by the Finance Committee during their August 11th meeting. The Finance Committee voted its recommendation to the Board.

A/M (Landgraf for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2020 budget revision # 3 as presented by staff and recommended by the Finance Committee.

3. Nominating Committee - Election of Board

This item was distributed prior to the Board meeting. Nominating

Committee Chair Jones reviewed the slate of officers proposed by the Nominating Committee as follows:

Gus Ortega, Chair; Barbara Yarbrough, Vice-Chair; Margaret Jones, Secretary; Patricia Nelson, Treasurer

A/M/S (Jones for the Nominating Committee) (Unanimous)

Motion to approve slate of Officers as presented by the nominating committee.

4. The board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The Board moved into Executive session at 4:52 P.M.

A/M/S (Yarbrough/Jones) (Unanimous)

Motion to move into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The meeting was returned to Open Session at 5:09 P.M.

A/M/S (Edgerton/Landgraf) (Unanimous)

Motion to return the Board of Trustees to Open Session

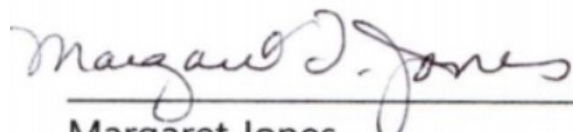
5. Act on matters considered in Executive Session–

No action was taken following the Executive Session.

There being no further business, Chair Ortega adjourned at 5:10 P.M.



Chris Barnhill,
Chief Executive Officer



Margaret Jones,
Secretary