

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held August 24th, 2021, at 401 East Illinois Avenue, Midland Texas, 79701 and via ZOOM at 3:30 PM.

Board officers present were Gus Ortega, Chair, and Ryan Peckham, Treasurer. Board officers absent were Barbara B. Yarbrough, Vice-Chair, and Margaret Jones, Secretary.

Board members present were Terry Wilkinson, Derek Cook, Frank Rodriguez, and Amy Hendrick. Board member absent was John Landgraf.

Ex – Officio member present was Captain Steven McNeil.

Staff members present were Chris Barnhill, Chief Executive Officer; Thomas Rallo, Controller; Jill Stephens, Director of Human Resources; Todd Luzadder, Director of Mental Health Services; Joshua Alaniz, Chief of Staff; Jessica Smith, Assistant Director of Resource Development; Amber Pyle, Executive Assistant; Amber Rowan; Director of Early Childhood Intervention Services and Lizette Dilse; Deputy Early Childhood Intervention Director.

I. CALL MEETING TO ORDER

Chair Ortega declared a quorum and called the meeting to order at 3:32 p.m.

II. PUBLIC COMMENTS

Chair Ortega asked if there were any public comments. None were provided.

III. CHAIR'S REPORT

Chair Ortega had no report.

IV. PRESENTATIONS/TRAINING

Early Childhood Intervention Director Amber Rowan and Deputy Early Childhood Intervention Director Lizette Dilse presented on an overview of the Early Childhood Intervention Program and COVID-19. They then asked if there were any questions. There being none they thanked the Board for their time.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Ortega asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Hendrick/Wilkinson) (Unanimous)

Motion to approve the Consent Agenda as presented.

VI. TREASURER'S REPORT

The Treasurer's Report for June 2021 was distributed to all members prior to the meeting. Treasurer Peckham reviewed the report and answered questions.

A/M/S (Wilkinson/Cook) (Unanimous)

Motion to approve the Treasurer's Report as presented.

VII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

There was no report.

VIII. TEXAS COUNCIL RISK MANAGEMENT FUND REPORT

There was no report

IX. SHERIFF'S OFFICE REPORT

There was no report

X. OTHER BUSINESS

1. Finance Committee – Fiscal Year 2022 Budget and Vehicle Purchase Authorization

This item was distributed to all members prior to the meeting. CEO Barnhill reviewed the Fiscal Year 2022 budget with the group. Highlights included days of operation summary, summary of funding changes for FY 2022, summary of cost changes for FY 2022, and an 1115 Waiver Funding Summary by fiscal year and demonstration year. The proposed budget was reviewed by Finance Committee on August 18, 2022 and the Committee voted its recommendation of the 2022 budget to the Board, as well as spending up to 5% of the Greathouse Fund, and authorization of vehicle purchase as recommended by staff.

Motion 1

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve PermiaCare's Fiscal Year 2022 budget as recommend by the Finance Committee.

Motion 2

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve up to 5% spending of the Greathouse Fund per the Spending Plan in Policy 4.02.04.01 as recommended by the Finance Committee.

Motion 3

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to authorize Fiscal Year 2022 vehicle purchase as recommended by the Finance Committee.

2. Finance Committee - Fiscal Year 2021 Budget Revision # 4

This item was distributed prior to the Board meeting. CEO Barnhill reviewed the proposal to provide a tenure-based incentive to staff from \$1,000 to \$3,000 for salaried staff and \$1,800 for hourly staff. Total cost of the incentive is \$369,922. CEO Barnhill then reviewed the accounts revised in Budget Revision #4 for Fiscal Year 2021 to accommodate the incentive. This proposal was reviewed by the Finance Committee during their August 18th meeting. The Finance Committee voted its recommendation to the Board.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2021 budget revision #4 as presented by staff and recommended by the Finance Committee.

3. *Nominating Committee - Election of Board*

This item was distributed prior to the Board meeting.

This has been tabled until the next meeting

4. The board will go into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The Board moved into Executive session at 4:34 P.M.

A/M/S (Wilkinson/Peckham) (Unanimous)

Motion to move into Executive Session pursuant to Section 551.074 of the Texas Open Meetings Act for the purpose of deliberating the evaluation of the Chief Executive Officer.

The meeting was returned to Open Session at 4:46 P.M.

A/M/S (Peckham/Wilkinson) (Unanimous)

Motion to return the Board of Trustees to Open Session

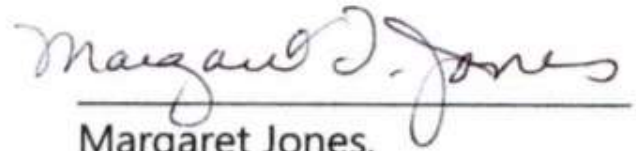
5. Act on matters considered in Executive Session–

No action was taken following the Executive Session.

There being no further business, Chair Ortega adjourned at 5:10 P.M.



Chris Barnhill,
Chief Executive Officer



Margaret Jones,
Secretary