

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held May 19, 2020, via teleconference.

Board officers present were Gus Ortega, Chair; Patricia Nelson, Treasurer; and Margaret Jones, Secretary. Board officers absent was Barbara Yarbrough, Vice-Chair.

Board members present were Larry Edgerton, Amy Hendrick and John Landgraf. Board member absent was Mark Dettman.

Ex - Officio members present were Kaija Valkonen and Captain Steven McNeil.

Staff members present were Chris Barnhill, Chief Executive Officer; Jesse Vick, Chief Financial Officer; Jill Stephens, Human Resources Director; Joshua Alaniz, Director of Resource Development; Chandra Quintanar, Family Resiliency Center Coordinator; Todd Luzadder, Director of Mental Health Services; and Amber Pyle, Executive Assistant.

I. CALL MEETING TO ORDER

Chair Ortega declared a quorum and called the meeting to order at 3:28 p.m.

II. CHAIR'S REPORT

Chair Ortega asked if there were any public comments. There were no public comments. CEO Barnhill provided an update on the operations of PermiaCare during the COVID-19 crisis. CEO Barnhill informed the Board that Amy Hendrick is appointed by Ector County to the seat previously held by LaDoyce Lambert and that Mark Dettman declined reappointment so his term will end June 25, 2020. CEO Barnhill introduced Chandra Quintanar, Family Resiliency Center

(FRC) Coordinator, who provided the board training presentation.

III. PRESENTATIONS/TRAINING

FRC Coordinator Quintanar presented on the Family Resiliency Center of the Permian Basin. Chandra introduced the concept mission of the resiliency center. The FRC of the Permian Basin was created in partnership with the Health and Human Services Commission, the Office of the Governor, and unique partnerships in Midland and Odessa to serve as a free long-term resource for healing from the mass shooting. The FRC is dedicated to serving those directly and indirectly impacted by the August 31, 2019 mass shooting. The FRC is located at 4682 East University Blvd in Odessa, Texas. The trauma informed services include yoga, art workshops, music, peer support groups, and community outreach and education. The FRC also offers referrals to other community organizations for counseling and other specialized support services. Chanda supervises an outreach coordinator named Danese Johnson who assists with the services provided. All services are free to the public. Chandra asked if there were any questions, there being none she thanked the Board for their time and concluded the presentation.

IV. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Ortega asked if there were any requests to remove items for discussion. Hearing none, he requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report

3. Community Relations Report

A/M/S (Nelson/Jones) (Unanimous)

Motion to approve the consent agenda as presented.

V. PUBLIC LIAISON COMMITTEE - REPORT ON PLANNING AND NETWORK ADVISORY COMMITTEE (PNAC)

The minutes for the previous PNAC meeting were distributed prior to the meeting. Joshua Alaniz presented a verbal report as well.

A/M/S (Edgerton/Nelson) (Unanimous)

Motion to accept the report as presented.

VI. TREASURER'S REPORT

The Treasurer's Report for April 2020 was distributed to all members prior to the meeting. Treasurer Nelson reviewed the reports and answered questions.

A/M/S (Landgraf/Edgerton) (Unanimous)

Motion to accept the Treasurer's Report as presented.

VII. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Board member Jones attended a meeting held on May 1st, 2020 via ZOOM.

Texas Council Board of Directors discussed the financial implications of the cancellation of the annual Texas Council Conference usually held in June.

Several concerns were discussed. State sales tax revenue is down 9.3 %, with a potential 20% reduction in budgets. Education remains a primary concern.

There is hope that the end of the year will look brighter. The annual conference is now December 17th to December 19th at the Grand Hyatt in San Antonio. The next meeting will be held in August using Zoom.

VIII. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION

CFO Vick attended the meeting held on May 8th using ZOOM. The Texas Council Risk Management Fund Board of Trustees approved a resolution to honor the late LaDoyce Lambert which presented his many accomplishments. John Landgraf has asked staff to ensure the resolution is presented to his family. There was discussion of annual renewals with very small increase thanks to the use of the fund's surplus. Safety workshops and trainings are now being handled remotely via ZOOM. The next meeting will be held August 7th over ZOOM.

IX. SHERIFF'S OFFICE REPORT

Captain Steven McNeil provided a brief summary of the COVID-19 impact on the Ector County Detention Center which is causing inmates to stack up in jails all over Texas. Kaija Valkonen said she is experiencing the same and ready for it to end. There has been no timeline reported as to when state institutions will start accepting inmates again.

X. OTHER BUSINESS

1. Finance Committee – UBS Greathouse Trust Review

This item was distributed to all members prior to the meeting and was also presented to the Finance Committee at their May 7th meeting by Dan Michel and Alan Jones of UBS Financial Services. CFO Vick reported that the Finance Committee reviewed the Greathouse Trust performance and recommended approval with re-balance of the account to 65% equities and 35% fixed income/cash, as recommended by the finance committee.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve the review of the Greathouse Trust performance, with re-balance of the account to 65% equities and 35% fixed income / cash, as recommended by the Finance Committee.

2. Finance Committee – Post – Employment Benefit (OPEB) Trust

Review

This item was distributed to all members prior to the meeting. CFO Vick presented the multi-page report from Milliman Company to the board. The reports were reviewed and approved by the Finance Committee at its meeting on May 7, 2020.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve the review of the Post Employment Benefit (OPEB) Trust as recommended by the Finance Committee.

3. Finance Committee -Annual Review of Policy 4.02.04.00

"Investments" & Board Resolution

This item was distributed to all members prior to the meeting. CFO Vick reviewed this item and answered questions.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.00 "Investments" with revisions and the accompanying Board Resolution as recommended by the Finance Committee.

4. Finance Committee - Annual Review of Policy 4.02.04.01

"Investments-Donor Restricted & Particular Purpose Funds" and Investment Plan

This item was distributed to all members prior to the meeting. CFO Vick explained this item and answered questions.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.01 "Investments-Donor Restricted and Particular Purpose Funds" with no revisions; the Investment Plan with no revisions; and the Spending Plan with no revisions, as recommended by the Finance Committee.

5. Finance Committee - Annual Review of Policy 4.02.04.02

"Investments-Post Employment Benefits (PEB) Trust"

This item was distributed to all members prior to the meeting. CFO Vick reviewed this item and answered questions.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve Policy 4.02.04.02 "Investments - Post Employment Benefit (PEB) Trust" with no revisions, as recommended by the Finance Committee.

6. Finance Committee – Selection of Independent Audit Firm

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to accept the Finance Committee's recommendation to engage Eide Bailly, LLP, as the auditor for Fiscal Year 2020.

7. Finance Committee – Update Signatures on First Capital Bank of Texas Accounts

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve update of signatures on the First Capital Bank of Texas accounts as presented by staff and recommended by the Finance Committee.

8. Finance Committee – Update Signatures on Texpool Investment Account

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve update of signatures on the Texpool Investment account as presented by staff and recommended by the Finance Committee.

9. Finance Committee – Update Signatures on TexStar Investment Account

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve update of signatures on the TexStar investment account as presented by staff and recommended by the Finance Committee.

10. Finance Committee – Fiscal Year 2020 Budget Revision #2

This item was distributed to all members prior to the meeting. CFO Vick reviewed the information with the group.

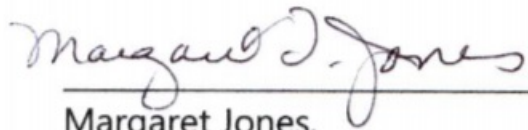
A/M/S (Nelson for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2020 budget revision as presented by staff and recommended by the Finance Committee.

There being no further business, Chair Ortega adjourned the meeting at 4:35 p.m.



Chris Barnhill,
Chief Executive Officer



Margaret Jones,
Secretary