

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE

The regular monthly meeting of the Board of Trustees of PermiaCare was held January 18, 2022, at 401 East Illinois Avenue, Midland Texas, 79701 and via ZOOM at 3:30 PM.

Board officers present were Margaret Jones, Chair; Terry Wilkinson, Vice-Chair; Ryan Peckham, Treasurer; and Derek Cook, Secretary.

Board members present were Amy Hendrick, John Landgraf, and Barbara Yarbrough. Board members absent were Gus Ortega and Frank Rodriguez.

Ex-Officio Board member present was Samuel "TJ" Garces.

Staff members present were Chris Barnhill, Chief Executive Officer; Jill Stephens, Human Resources Director; Joshua Alaniz, Chief of Staff; Jessica Smith, Assistant Director of Resource Development; Todd Luzadder, Director of Mental Health Services; and Amber Pyle; Executive Assistant.

Guest present was Diane Terrell of Eide Bailly, LLP.

I. CALL MEETING TO ORDER

Chair Jones declared a quorum and called the meeting to order at 3:33 p.m.

II. PUBLIC COMMENTS

Chair Jones asked if there were any public comments. None were provided.

III. CHAIR'S REPORT

Chair Jones had no report. CEO Barnhill introduced Diane Terrell of Eide Bailly.

IV. PRESENTATIONS/TRAINING

CEO Barnhill presented a review of accomplishments in 2021 and updates of what is coming in 2022. Mentioned from 2021 were successes in sustaining services and compliance during the continuing COVID-19 pandemic, implementing the Streamline EMR in March, transitioning to a new Pharmacy Benefit Manager in July, receiving a CCBHC Expansion Grant in July, and wrapping up the 1115 Waiver DSRIP program following ten years. Discussed as coming in 2022 were numerous grants stemming from federal COVID-19 relief funds, the addition of twenty-six staff, the new 1115 Waiver financing strategies titled the DPP BHS and PHP CCP. CEO Barnhill answered any questions the Board had and thanked them for their time.

V. CONSENT AGENDA

The Consent Agenda was distributed to all members prior to the meeting. Chair Jones asked if there were any requests to remove items for discussion. Hearing none, she requested a motion approving the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Yarbrough /Wilkinson) (Unanimous)

Motion to approve the consent agenda as presented.

VI. QUALITY MANAGEMENT REPORT – FIRST QUARTER FY 2022

Jessica Smith, PermiaCare Quality Management Director, reviewed the 1st Quarter FY 2022 Quality Management report, which was distributed prior to the

meeting.

A/M/S (Hendrick/Landgraf) (Unanimous)

Motion to accept the 1st Quarter FY 2022 Quality Management Report

VII. CONTRACT COMPLIANCE REPORT – FIRST QUARTER FY 2022

Todd Luzadder reviewed the 1st Quarter FY 2022 contract compliance report, which had been distributed prior to the meeting.

A/M/S (Yarbrough/Wilkinson) (Unanimous)

Motion to accept the 1st Quarter FY 2022 Contract Compliance Report

VIII. TREASURER'S REPORT

The Treasurer's Reports for November and December 2021 were distributed to all members prior to the meeting. Treasurer Peckham reviewed the reports and fielded questions.

A/M/S (Yarbrough/Hendrick) (Unanimous)

Motion to approve the Treasurer's Report as presented.

IX. TEXAS COUNCIL OF COMMUNITY CENTERS' REPORT

Chair Jones reported that the next meeting of the Texas Council Board is scheduled for January 21st.

X. TEXAS COUNCIL RISK MANAGEMENT FUND'S (TCRMF) MEETINGS AND INFORMATION

CEO Barnhill reported the next meeting of the TCRMF will occur February 5th.

XI. SHERIFF'S OFFICE REPORT

Board Member Samuel reported that between September 1st and December

31st of 2021, the Midland County Crisis Response Team responded to 126 mental health calls.

XII. OTHER BUSINESS

1. *Finance Committee – Eide Bailly, LLP – Presentation of the Annual Financial Audit*

Diane Terrell of Eide Bailly, LLP reviewed the annual single audit report with the board which was reviewed in more detail with the Board Finance Committee at their January 12th meeting. A copy of this annual audit was distributed to the Board prior to the meeting. Ms. Terrell pointed out that CEO Barnhill and PermiaCare's staff did an exceptional job, and that the Board could rely on the accounting staff to provide accurate financial statements.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2021 Financial Audit Report as presented by Eide Bailly, LLP and recommended by the Finance Committee.

2. *Finance Committee - UBS-Greathouse Trust Review*

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 12th meeting by Dan Michel and Alan Jones of UBS Financial Services, Inc. CEO Barnhill reviewed with the Board and fielded questions.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Greathouse Trust performance as recommended by the Finance Committee.

3. *Finance Committee – Post-Employment Benefit (OPEB) Trust Review*

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 12th meeting. CEO Barnhill reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the review of the Post Employment Benefit (OPEB) Trust as recommended by the Finance Committee.

4. Finance Committee - Review of Form 990, Return of Organization Exempt from Income Tax

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 12th meeting. CEO Barnhill reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to accept the IRS Form 990, Return of Organization Exempt from Income Tax for the 2020 tax year as presented by staff and recommended by the Finance Committee.

5. Finance Committee – Fiscal Year 2020 GASB 54 Fund Balance Commitments

This item was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 12th meeting. CEO Barnhill reviewed and discussed the report with the group.

A/M (Peckham for the Finance Committee) (Unanimous)

Motion to approve the resolution, in keeping with Board policy 4.02.03.00 Fund Balance, as proposed by staff and recommended by the Finance Committee.

6. Finance Committee – Fiscal Year 2022 Budget Revision #2

Budget Revision #2 was distributed to all members prior to the meeting and was presented to the Finance Committee at their January 12th meeting. CEO Barnhill reviewed and discussed the revision with the group.

A/M (Peckham Finance Committee) (Unanimous)

Motion to approve Fiscal Year 2022 budget revision #2 as presented by staff and recommended by the Finance Committee.

7. Policy Committee – Revision of Board Policy 1.05.00.00 – Planning and Network Advisory Committee

This item was distributed prior to the meeting and presented to the Board Policy Committee via email and recommended for approval. Chief of Staff Joshua Alaniz reviewed the revisions and answered any questions.

A/M (Jones Policy Committee) (Unanimous)

Motion to approve the revisions to board policy 1.05.00.00 as presented by staff.

There being no further business, Chair Jones adjourned the meeting at 4:43 p.m.



Chris Barnhill,
Chief Executive Officer



Derek Cook,
Secretary