

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held July 15, 2025 at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers attending in person were Barbara B. Yarbrough, Secretary and Mickey Cargile, Treasurer. Board officer attending via Zoom was Terry Wilkinson, Chair.

Board member attending in person was Eric Westphal. Board members attending via Zoom were Margaret Jones, and Gus Ortega. Board members absent were Frank Rodriguez and Amy Hendrick.

No Ex-officio members were in attendance.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Jill Stephens, Human Resources Director; Christian Marmol, Chief Financial Officer; Cynthia Bentley, Quality Management Director; and Cheryl McLaughlin, Executive Assistant.

No guests were in attendance.

### **I. CALL MEETING TO ORDER**

Chair Terry Wilkinson declared a quorum and called the meeting to order at 3:28 p.m.

### **II. PUBLIC COMMENTS**

Chair Wilkinson opened the floor for public comment. None were provided.

### **III. CHAIR'S REPORT**

No Chair's report was provided.

### **IV. PRESENTATIONS/TRAINING**

CEO Chris Barnhill reviewed the directives of SB26 (88<sup>th</sup>(R)) Section 3 requiring the OIG to conduct performance audits of each LMHA and LBHA at least every five years and shared updates of the progression of the audits to date. Mr. Barnhill also reviewed information on the Texas Sunset Advisory Commission, the State of Texas FY 2026-27 Budgets, the impact of termination of the ACRE program on IDD programs, and CCBHC Re-Certification concerns. Mr. Barnhill shared photos of the Texas Council Conference held in Dallas June 25-27.

### **V. CONSENT AGENDA**

The Consent Agenda was distributed to all members prior to the meeting. Chair Wilkinson opened the floor for requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Yarbrough/Jones) (Unanimous)

Motion to approve the consent agenda as presented.

**VI. QUALITY MANAGEMENT (QM) REPORT – THIRD QUARTER 2025**

The report covering the period March 1, 2025 through May 31, 2025 was distributed to all members prior to the meeting. Quality Management Director Cynthia Bentley reviewed the report and answered questions.

**VII. COMPLIANCE OFFICER’S REPORT – THIRD QUARTER 2025**

The report covering the period March 1, 2025 through May 31, 2025 was distributed to all members prior to the meeting. Quality Management Director Cynthia Bentley reviewed the report and answered questions.

**VIII. CONTRACT COMPLIANCE REPORT – THIRD QUARTER 2025**

The report covering the period March 1, 2025 through May 31, 2025 was distributed to all members prior to the meeting. Chief of Operations Todd Luzadder reviewed the report and answered questions.

**IX. TREASURER’S REPORT**

The Treasurer's Reports for May 2025 and June 2025 were distributed to all members prior to the meeting. Treasurer Mickey Cargile reviewed the reports and answered questions.

**X. TEXAS COUNCIL OF COMMUNITY CENTERS REPORT**

CEO Barnhill recognized the efforts of Texas Council staff during the last legislative session who fought for the replacement of COVID-19 funds, a higher rate increase for IDD Direct Care staff and a rate increase for ECI Targeted Case Management. Mr. Barnhill reported that the next meeting of the Texas Council of Community Centers is scheduled for August 14<sup>th</sup> -16<sup>th</sup>.

**XI. TEXAS COUNCIL RISK MANAGEMENT FUND (TCRMF) MEETINGS AND INFORMATION**

No report was presented.

**XII. SHERIFF'S OFFICE REPORT**

No report was presented.

**XIII. OTHER BUSINESS**

**1. *Personnel/Policy Committee – Approval of revision to PermiaCare Board Policy 1.05.00.00 “Planning and Network Advisory Committee”***

This item was presented to the Personnel/Policy Committee at a meeting held June 16, 2025 and was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz reviewed changes to the plan and answered questions.

A/M/S (Personnel/Policy Committee)/(Jones) (Unanimous)

Motion to approve revisions to board policy 1.05.00.00 “*Planning and Network Advisory Committee*” as presented by staff and recommended by the Personnel/Policy Committee.

**2. *Personnel/Policy Committee – Approval to adopt the newly established Board Policy 1.15.00.00 “CCBHC Advisory Committee”***

This item was presented to the Personnel/Policy Committee at a meeting held June 16, 2025 and was distributed to all members prior to the meeting. Chief of Staff Alaniz reviewed the plan and answered questions.

A/M/S (Personnel/Policy Committee)/(Ortega) (Unanimous)

Motion to adopt the newly established board policy 1.15.00.00 “*CCBHC Advisory Committee*” as presented by staff and recommended by the Personnel/Policy Committee.

3. ***Personnel/Policy Committee – Approval of PermiaCare’s Quality Management (QM) Plan***

This item was presented to the Personnel/Policy Committee at a meeting held June 16, 2025 and was distributed to all members prior to the meeting. Chief of Staff Alaniz reviewed changes to the plan and answered questions.

A/M/S (Personnel/Policy Committee)/(Ortega) (Unanimous)

Motion to approve PermiaCare’s Quality Management (QM) Plan as presented by staff, reviewed by the Planning and Network Advisory Committee (PNAC), and recommended by the Personnel/Policy Committee.

4. ***Personnel/Policy Committee – Approval of PermiaCare’s Utilization Management (UM) Plan***

This item was presented to the Personnel/Policy Committee at a meeting held June 16, 2025 and was distributed to all members prior to the meeting. Chief of Staff Alaniz reviewed changes to the plan and answered questions.

A/M/S (Personnel/Policy Committee)/(Yarbrough) (Unanimous)

Motion to approve PermiaCare’s Utilization Management (UM) Plan as presented by staff, reviewed by the Planning and Network Advisory Committee (PNAC), and recommended by the Personnel/Policy Committee.

5. ***Personnel/Policy Committee – Approval of PermiaCare’s Compliance Plan***

This item was presented to the Personnel/Policy Committee at a meeting held June 16, 2025 and was distributed to all members prior to the meeting. Chief of Staff Alaniz reviewed changes to the plan.

A/M/S (Personnel/Policy Committee)/(Yarbrough) (Unanimous)

Motion to approve PermiaCare's Compliance Plan as presented by staff and recommended by the Personnel/Policy Committee.

There being no further business, Chair Wilkinson adjourned the meeting at 4:58 p.m.

A handwritten signature in black ink, reading "Chris Barnhill", written over a horizontal line.

Chris Barnhill,  
Chief Executive Officer

A handwritten signature in blue ink, reading "Barbara Yarbrough", written over a horizontal line.

Barbara Yarbrough  
Secretary