

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES PERMIACARE**

The regular monthly meeting of the Board of Trustees of PermiaCare was held November 18, 2025 at 401 East Illinois Avenue, Midland Texas, 79701 and via Zoom at 3:30 PM.

Board officers attending in person were Mickey Cargile, Chair; Eric Westphal, Treasurer; and Barbara B. Yarbrough, Secretary. Board officer absent was Amy Hendrick, Vice Chair.

Board members attending via Zoom were John Landgraf and Frank Rodriguez. Board members absent were Margaret Jones, Gus Ortega, and Terry Wilkinson.

Ex-officio member attending was Jose Gutierrez representing the Brewster County Sheriff's office.

Staff members present were Chris Barnhill, Chief Executive Officer; Josh Alaniz, Chief of Staff; Todd Luzadder, Chief of Operations; Christian Marmol, Chief Financial Officer; Mary Perry, Psychosocial/Supported Housing Supervisor; and Cheryl McLaughlin, Executive Assistant.

No guests were in attendance.

### **I. CALL MEETING TO ORDER**

Chair Mickey Cargile opened the meeting at 3:30 p.m.

### **II. PUBLIC COMMENTS**

Chair Cargile opened the floor for public comment. None were provided.

### **III. CHAIR'S REPORT**

No report was presented.

### **IV. PRESENTATION/TRAINING**

Mary Perry, Psychosocial/Supported Housing Supervisor, presented an overview of the Rainbow House program.

### **V. CONSENT AGENDA**

Chair Cargile declared a quorum and opened the meeting for business at 3:46 PM. The Consent Agenda was distributed to all members prior to the meeting. Chair Cargile opened the floor to requests to remove items for discussion. Hearing none, a motion was requested to approve the Consent Agenda as follows:

1. Minutes of the last meeting
2. CEO Activity Report
3. Community Relations Report

A/M/S (Landgraf/Yarbrough) (Unanimous)

Motion to approve the consent agenda as presented.

### **VI. CHIEF EXECUTIVE OFFICER'S UPDATE**

CEO Chris Barnhill presented an update on Center changes and activities.

1. Vibe City hosted a Suicide Awareness event and donated \$3,333 to PermiaCare
2. PermiaCare is moving from ISC/PermiaCare to Empower as the Center's Retirement Record Keeper

3. Mr. Barnhill provided an update on the OIG SB26 Community Centers audits
4. Mr. Barnhill shared photos of the PermianCare Employee Appreciation Picnic that was held in September
5. PermianCare has begun providing services in Terlingua in the Hamilton Health Box clinic
6. Mr. Barnhill provided information on the Rural Health Transformation Program
7. Mr. Barnhill shared photos of the second ECI program graduation ceremony
8. Mr. Barnhill provided an update on the Permian Basin Behavioral Health Center
9. Mr. Barnhill shared that long-tenured Trustee Margaret Jones attended her final Texas Council of Community Centers board meeting on 11/18/25. Mrs. Jones has served as PermianCare's representative on the Texas Council board since 2008.

**VII. PUBLIC LIAISON COMMITTEE REPORT – PLANNING AND NETWORK ADVISORY**

**COMMITTEE MEETING**

Chief of Staff Joshua Alaniz presented the minutes of the Planning and Network Advisory Committee meeting held November 5, 2025 which were distributed to all members prior to the meeting.

Recommendation: The PNAC recommends to the Board of Trustees that Center funds be used to upgrade group homes to be able to continue operations in the event of weather-related power outages.

A/M/S (Westphal/Yarbrough) (Unanimous)

**VIII. CONTRACT COMPLIANCE REPORT – FOURTH QUARTER 2025**

The report covering the period June 1, 2025 through August 31, 2025 was distributed to all members prior to the meeting. Chief of Operations Todd Luzadder reviewed the report and answered questions.

**IX. QUALITY MANAGEMENT REPORT – FOURTH QUARTER 2025**

The report covering the period June 1, 2025 through August 31, 2025 was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz reviewed the report and answered questions.

**X. COMPLIANCE OFFICER’S REPORT – FOURTH QUARTER 2025**

The report covering the period June 1, 2025 through August 31, 2025 was distributed to all members prior to the meeting. Chief of Staff Joshua Alaniz reviewed the report and answered questions.

**XI. TREASURER’S REPORT**

The Treasurer's Reports for September 2025 and October 2025 were distributed to all members prior to the meeting. Treasurer Eric Westphal reviewed the reports and answered questions.

**XII. TEXAS COUNCIL OF COMMUNITY CENTERS’ REPORT**

CEO Chris Barnhill, COS Joshua Alaniz, and Trustee Margaret Jones attended the Executive Director’s quarterly meeting held November 5<sup>th</sup> – 8<sup>th</sup>.

**XIII. TEXAS COUNCIL RISK MANAGEMENT FUND (TCRMF) MEETINGS AND INFORMATION**

CFO Chrisian Marmol attended the TCRMF quarterly meeting held November 14th. TCRMF presented their most recent audit for the fiscal year ending August 31, 2025.

**XIV. SHERIFF'S OFFICE REPORT**

Mr. Jose Gutierrez, who will be representing the Brewster County Sheriff's Office, was introduced.

**XV. OTHER BUSINESS**

**1. *Finance Committee* – Employee Health Insurance Renewal effective February 1, 2026**

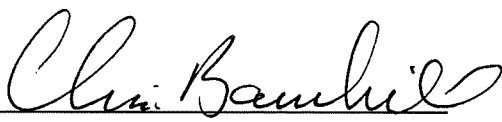
This item was distributed to all members prior to the meeting.

CFO Christian Marmol reviewed proposed changes to the plan and employer contribution rate for Plan Year 2026.

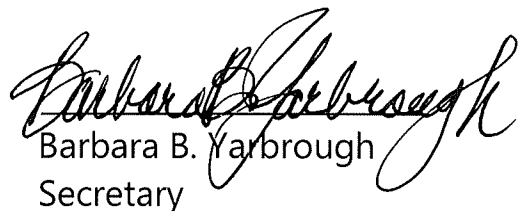
A/M/S (Westphal/Yarbrough) (Unanimous)

Motion to renew the current health, dental, and vision contract agreements for PermiaCare's employees' health benefit program as presented by staff and recommended by the Finance Committee.

There being no further business, Chair Mickey Cargile adjourned the meeting at 4:56 p.m.



Chris Barnhill  
Chief Executive Officer



Barbara B. Yarbrough  
Secretary